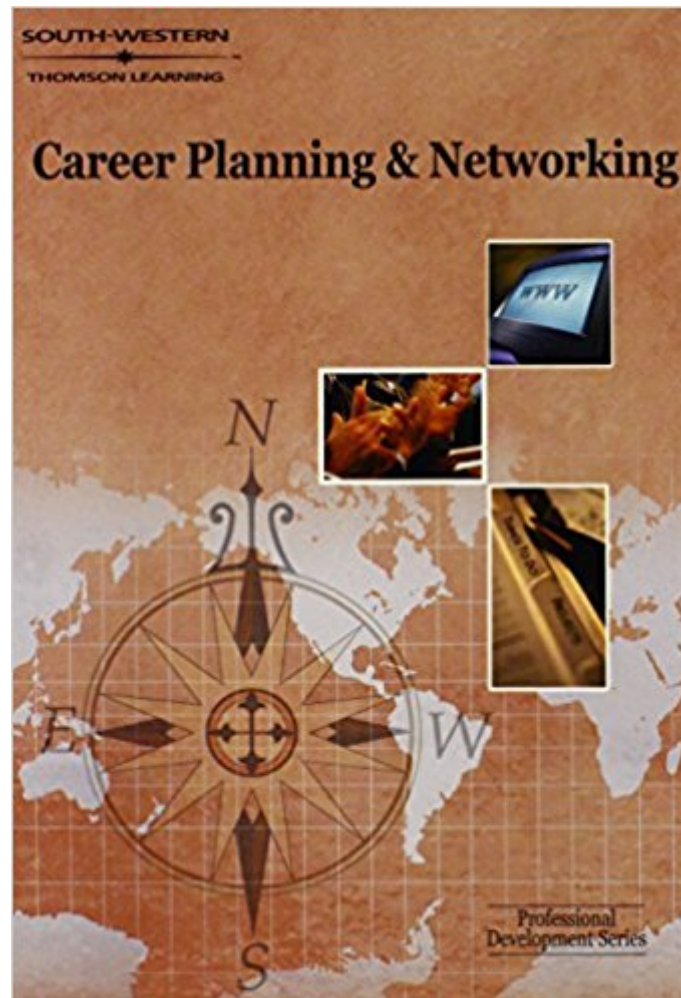


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Career Planning & Networking: Professional Development Series



Synopsis

Today's job market is moving rapidly, and those who succeed are those who have a strategy. Your skills, interests, personality and values all play an important role in your career choice. Career Planning & Networking provides you with the tools you need to advance yourself and your career to the next level. Developing the tactics for self-assessment, job searching and networking will give you the edge over the competition and begin your journey down the path to success. Career Planning & Networking is one title in the Professional Development Series by South-Western. This series is the perfect resource for learning the non-technical strategies and tactics needed to compete in today's business world.

Book Information

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Pre-Assessment. Part 1: The Career Planning and Networking Process. Part 2: From Self-Assessment to Decision Making. Part 3: Building and Effective Career Network. Part 4: Researching Careers. Part 5: The Job Search. Part 6: Evaluation of Job Offers. Part 7: Planning for a Change. Part 8: Planning for Career and Advancement Case Studies.

Upon receiving a master's degree from the University of South Carolina, she moved into postsecondary education. She has served as an instructor and as department chair in the Office Systems Technology Department of Central Carolina Technology College for the last nine years.

She currently serves as registrar for the college and continues to teach on a part time basis.

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